PRESBYTERY OF THE NORTHERN PLAINS

**ONE HUNDRED and TWENTY-FIFTH STATED MEETING**

November 6, 2021

Hybrid Meeting

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| The Presbytery of the Northern Plains of the Presbyterian Church (U.S.A.) held its stated meeting at First Presbyterian Church, Bismarck, North Dakota and by Zoom on November 6, 2021, beginning at 10:00 a.m.Moderator Ruling Elder Tom Brusegaard called the meeting to order with worship including communion.The roll was taken by means of registration forms filled out by the attendees and the stated clerk identifying and confirming the participants attending by Zoom (indicated by the letter Z). The following Ministers were present unless otherwise noted: P – Present; E – Excused; A – Absent; HR – Ministers Honorably Retired, excused if absent; LOB – Ministers laboring outside the bounds of the Presbytery, excused if absent. (Numbers preceding Ministers’ names are ecclesiastical occupational designations.)**MINISTERS (16)**Ministers Church Meeting # 1 2 305 Marjorie Ackerman Presbytery Leader P A 641 Adams, Candace Univ of Jamestown A MnVal 299 Billings, Dan (HR) P E 101 Bishop, Catherine West Fargo P P 101 Boyar, Robert Jamestown P P 108 Burger-Peery, Deborah A A 299 Christman, David (HR) E Dec 299 Cory, Darrel (HR) P P 501 Danielson, Cheri (HR) E E  501 Danielson, Marlin (HR) E E 101 Dill, Robin Minto/Grafton A A 101 Drake, Robert Moorhead P P 797 Dumont, Trudy Devils Lake/Webster P Z 797 Edwards, Bob A A 644 Emerson, Nancy NDSU A A 299 Graf, Gretchen (HR) E E 299 Graham, Ron (HR) E E 103 Holtey, Mary Fargo P P  101 Homan, Spencer Grand Forks P Z 151 Kana-Mackey, Sue (UMC) Langdon A E 101 Kargard, Richard (HR) E E Ministers Church Meeting # 1 2 101 Landwehr, Marjorie Hallock P Z 299 Mansell, Henry (HR) E E 299 McCullough, Cheryl (HR) A E 797 McDowell, Martha Walhalla A Z 797 Meier, Mindy A A 299 Monteith, Donna (HR) P P 299 Raum, Richard (HR) P P 101 Reikow, Deanna Mandan A P 797 Rhoad, John A A 101 Simmons, Leanne Bismarck P P 701 Suk, Sungyoo (David) Hope Korean A A 503 Sveet, Elaine P Z 299 Swanson, Joan (HR) E E 299 Watts, Gary (HR) E E 151 Werth, John (EPC) Pembina County Parish P A 797 Wolpert, Dan P Z 299 Woodford, Don (HR) E EThe following churches were represented by Ruling Elders as indicated (E –excused, ─ not represented, without excuse): (24)Angus, Angus-Tabor ─Argyle, Community Presbyterian ─Arvilla, Arvilla Presbyterian ─Baker, Westminster Presbyterian ─Bismarck, First Presbyterian: (1) Jim Skaret  (2) Sheri Orser (3) ─Bismarck, Glencoe Sloan Memorial ─Bottineau, United Parish ─Buffalo, First Presbyterian ─Calvin, Glenila Presbyterian ─Casselton, Westminster Presbyterian (1) Lana Schultz - Z  (2) ─ Cavalier, Cavalier Presbyterian Zelda Hartje - ZColgate, Colgate Presbyterian ─Cooperstown, First Presbyterian ─Crookston, First Presbyterian Marsha Odom - ZDevils Lake, Westminster Presbyterian Katie Nettell - Z Dilworth, Dilworth Presbyterian ─East Grand Forks, Mendenhall (1) Marilyn Ogden (2) ─Edgeley, First Presbyterian ─Ellendale, Presbyterian- U Methodist (1) ─ (2) ─Fairview, Community Presbyterian ─Fargo, First Presbyterian (1) Elaine Rudd (2) Sherri Stern (3) Gracia FulwilerFordville, Community Presbyterian ─Forest River, Community Presbyterian ─Gilby, Gilby Presbyterian Brad Mattson - ZGrafton, Federated Church ─Grand Forks, First Presbyterian (1) Audrey Knutson - Z (2) ─Grandin, Grandin Presbyterian Donna Preston - ZHallock, First Presbyterian (1) Betty Younggren - Z (2) ─Hamilton, First Presbyterian ─Hannah, Hannah Presbyterian ─Hunter, First Presbyterian ─ Inkster, Inkster Presbyterian ─Jamestown, United Presbyterian (1) Bill Weispfenning - Z  (2) Charlotte Enger LaMoure, First Presbyterian ─Langdon, Presbyterian Church of Langdon ─Lisbon, First Presbyterian ─Mandan, First Presbyterian (1) Suzy Pfliiger (2) ─Minto, Knox Presbyterian Ellen MisialekMoorhead, First Presbyterian (1) Erik Swee - Z (2) ─Nekoma, Nekoma Presbyterian Closed Oakes, First Presbyterian ─Park River, Federated Church ─Pillsbury, Baldwin Presbyterian ─Portal, First Presbyterian ─Red Lake Falls, First Presbyterian Patty Purath - Z Rhame, Lyle Presbyterian ─Rolla, Presbyterian Church of Rolla/St. John (1) ─ ─ (2) ─Rugby, Emmanuel United Church ─Steele, First Presbyterian ─Tower City, Tower City Presbyterian ─Towner, Towner Presbyterian ─Walhalla, Park Center-Walhalla ─ Watford City, First Presbyterian ─Webster, Webster Chapel ─West Fargo, Community Presbyterian (1) Andrew Thostenson - Z (2) ─Westhope, First Presbyterian ─ Wilton, First Presbyterian ─ **CANDIDATES/INQUIRERS**None**CORRESPONDING MEMBERS**None **RULING ELDERS WITH VOICE AND VOTE/POD & TASK LEADERS****Pod/Task Name**Financial – Sherri Stern (Fargo) - ZInstall & Ordination (Former Moderator 2014-2016) – Sylvia Pringle (Jmst) – PMission Pod – Donna Preston (Grandin) - ZRecords – Alice Nix (Bismarck) - AWellness Care – Gracia Fulwiler (Fargo) – ZVacancy Counselor – VacantYouth Connection Team – Kayla Bones (Fargo) - A**COMMISSIONED RULING ELDERS**Lorelee Benz (Former Moderator - 2011) – Baker/Downer - APaul Campbell – Casselton - PDon Casmey – Argyle - AKevin Kaufmann – Glencoe - ZRick Larson – Dilworth - ANancy Legerski – AJamie Norstog – Midway Parish - ZBill Weispfenning (Former Moderator - 2002) – Edgeley & LaMoure - Z**FORMER MODERATORS**(Not otherwise noted)Darrel Cory (Thief River Falls) 2013Mary Holtey (Fargo) 2017 **NON-MEMBER PASTORS**Beth Kelsey (UMC) - BottineauPenny Millspaugh (SAM) - MendenhallMichael Ozaki - Crookston**PRESBYTERY OFFICERS**Michael R. Lochow – Stated ClerkEllen Misialek – Treasurer**VISITORS** - (1)Lori Billings (Fargo)**SUMMARY OF ATTENDANCE****Classification Present Not Present Excused**Ministers 15 12 9Commissioners 21 50 Former Moderators 2 (7)Comm Ruling Elders 4 (5) 4 Candidates/Inquirers 0 Corresponding Members 0Non-Member Pastors 3Presbytery Officers/R.Elders 1 (6) 1 0Visitors 5\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Totals 51 (18) 68 9**(Number in parenthesis is total number present; difference counted elsewhere)The clerk advised that a quorum was present, and the Moderator declared a quorum present. A quorum as stated in the Bylaws, Article IV, B-4.0500 is as follows: *a quorum of the Presbytery shall be any three teaching elder members and the ruling elder members present, provided that at least three churches are represented by elders.*There were no corresponding members. New pastors in the Presbytery were introduced: Beth Kelsey at Bottineau, Penny Millspaugh at Mendenhall, and Michael Ozaki at Crookston. Marilyn Ogden moved to approve the Consent Calendar and the reports of the following individuals and committees, if any, on the Consent Calendar**:** Officer Reports: Moderator, Vice-Moderator, Stated Clerk, and Treasurer; Pod Reports: Care for Congregations, Continuing Preparation for Ministry, and Mission; Committees: Representation and Self-Development of People; Task Forces and Commissions: Financial, Personnel, Permanent Judicial Commission and Records; Commissioners to General Assembly and Synod; Partners: Clearwater Forest, NP Presbyterian Women and University of Jamestown; Teams: Bdecan Ministry Team, and Chogoria Partnership Ministry. The motion **carried.**The agenda was amended to receive the final report of the Commission to Close the Nekoma Presbyterian Church. Holtey moved to approve the agenda, as amended. The motion **passed.****FROM THE CONSENT CALENDAR:** **MINUTES.** The minutes of the April 17, 2021 stated meeting were made available to all official attendees on the Presbytery webpage. I **recommend** that those minutes be approved as circulated. **REQUIRING NO ACTION BUT REQUIRED TO BE REPORTED:** **REPORT OF SYNOD’S MINUTES REVIEW COMMITTEE** There is usually a report on the Synod’s Minutes Review at this time of year. However, due to the pandemic no minute reading was held and hopefully all the minutes will be read in May 2022.**ANNUAL STATISTICAL REPORT:** **That the summary of the Annual Statistical Report for the Churches of Northern Plains Presbytery to the General Assembly for 2020, which were transmitted to the General Assembly, according to G-3.0302e, be spread upon the minutes** as follows: **(to show change, numbers in parenthesis are last year’s numbers)**MEMBERSHIPActive members 31 December 2019 **3343(342)**Gains 2020 Certificate 12 (16) Youth Professions 32 (33) Professions & Reaffirmations 7 (34)**Total Gains** 51 (83)Losses 2020 Certificate 6 (13) Death 91 (77) Deleted for any other reason 50 (77) **Total Losses** 147 (167)Active members 31 December 2019 **3253** (**334)**FEMALE MEMBERS – 1841 (1926)FRIENDS OF THE CONGREGATION– 404 (450)AVERAGE CHURCH ATTENDANCE – 1197 (2329)BAPTISMS: 19 (44)ELDERS on SESSION: 255 (279)DO YOU HAVE DEACONS: Y/N 18 / 20 (19 / 27) AGE DISTRIBUTION 25 & Under – 320 (305)26-40 – 370 (406)41-55 – 401 (452)  56-70 – 840 (900) Over 70 – 976 (1076)PEOPLE WITH DISABILITIESHearing – 200 (218)Sight – 73 (88)Mobility – 132 (179)Other – 119 (106)**Total Christian Education** - 727 (915)Racial Ethnic Breakdown Asian/Pacific Islander/South Asian 11 (8)Black/African American/African 47 (44)Middle Eastern/North African 0 (0)Hispanic/Latino-a 3 (3)Native American/Alaska Native/Indigenous 19 (19)White 2725 (2916)Multiracial 2 (1)**Total** **2807\*** (2991**)** \*Total here does not equal the Active Member number of 3253 as not all churches report the Racial Ethnic Breakdown number.FINANCIAL DATAAnnual Income 4,085,158 (4,462,014) Mission Expenses 248,720 (342,853)Annual Expenses 3,553,336 (4,103,578) Personnel Expenses 2,174.699 (2,370,782) Facilities Expenses 961,446 (1,052,040)  Thank you to all who submitted their reports, particularly to those who used the electronic system and entered their own numbers. **INSURANCE.** In compliance with the Book of Order (G-3.01l2) **requirement that "Each council shall obtain property and liability insurance coverage to protect its facilities, programs, staff, and elected and appointed officers”** and the Synod of the Lakes and Prairies **requirement that the extent of such insurance coverage be noted annually in the Presbytery minutes**, the Presbytery of the Northern Plains spread upon its minutes that it currently has in force and effect the following insurance coverage: Premises 1 Grand Forks- personal property $ 25,900 2 Dunn Center  General liability Each Occurrence Limit $ 1,000,000 General Aggregate Limit $ 2,000,000  Products-completed Operations Aggregate Limit $ 2,000,000 Personal and Advertising Injury Limit $ 1,000,000 Damage to Rental Property $ 100,000 Medical expense limit (anyone person) $ 5,000 Employers’ liability endorsement $ 500,000/500,000/500,000 Payroll $ 50,000 Employee Theft $ 100,000 Forgery or Alteration $ 10,000 Religious Institutions Wrongful Acts $ 1,000,000/1,000,000 Business Auto Coverage $ 1,000,000The insurance is carried through Vaaler Ins. Inc. at an annual cost of $1,755.00. The current policy renews annually and covers the period from October 31, 2020, through October 31, 2021.From the Financial Task Group, a summary of the Investments of the Presbytery (**Appendix** 1) and based upon review, the financial statements of The Presbytery of the Northern Plains for the year 2020, represent the revenue, expense fund balances and financial position as stated. (**Appendix 2**)**FROM THE CARE FOR PASTORAL LEADERS POD:**From the Pod, motion to approve the request to transfer the Rev. Candace Adams to Minnesota Valleys Presbytery, with regret. The motion **carried.**Holtey reminded those required to take it, that Boundary Training is available online for a cost of $75.Holtey noted the new pastor at Presbyterian – United Methodist at Ellendale, North Dakota is Rev. Barbara Krumm. Penny Millspaugh, Synod Authorized Minister, at Mendenhall Presbyterian Church – East Grand Forks, Minnesota, spoke about her background. Rev. Elizabeth Kelsey, new at United Parish of Bottineau, North Dakota, noted she graduated from San Francisco Seminary and has been at United Parish since September 1st. Rev. Michael Ozaki at First Presbyterian Church – Crookston, Minnesota, greeted everyone via Zoom.**FROM RECORDS TASK GROUP**. Report of Summary of Session Records /Reviewed from Fall 2019 to Fall 2021. (**Appendix 3**)**Youth Connection Team**. Jamie Norstog provided an update for the Youth Connection Team. They have a snow camp scheduled for January 2022, the retreat at Crystal Springs, and Triennium. Resources for the youth are available on the Presbytery web page. The Triennium will be in Indianapolis, Indiana, with air-conditioned rooms. **Nominating Committee**. Robert Drake reported for the Nominating Committee. He presented the following slate: Ellen Misialek Treasurer 3-year term Bailey Narum SDOP Paul Zondo SDOP Robert Drake Clergy LiaisonThere were no nominations from the floor and the slate as presented was elected.**Good News***.* Good news was shared by many.**Treasurer/2022 Budget**. Ellen Misialek, Presbytery treasurer, presented a written report titled “Treasurer’s Report” (**Appendix** 3). Misialek then presented the proposed budget for 2022. Following review of the income and expense figures, Misialek moved the approval of the proposed budget of the Presbytery of the Northern Plains for the year 2022 and the per capita amounts (GA $8.98, Synod $5.50, and Presbytery $33.53. Total: 48.00) The motion **carried**. (**Appendix 4**)Presbytery recessed for lunch at 12:00 p.m. and reconvened at 1:05 p.m.**Leadership Pod.** Paul Campbell presented the report of the Leadership Pod. He reviewed the process concerning the actions of the Pod regarding Presbytery Leader Marjorie Ackerman and the placing her on administrative leave. He then moved to dissolve the relationship between the Presbytery of the Northern Plains and the Rev. Marjorie Ackerman, effective October 31, 2021. It was moved to amend the motion to add “… with all matters related to the Board of Pensions to be decided by the Leadership Pod after consultation with all affected parties.” The motion to add the amended language failed on a vote of 8 in favor and 14 against.Elaine Sveet then moved to add the following amendment to the end of main motion: “ …and to extend payment to the Board of Pensions for Marjorie Ackerman until the end of November.” The motion on the amendment passed: 21-3. The vote on the main motion, as amended, **was approved.****Closing Commission for Nekoma church**. Michael Lochow presented the final report of the Commission to Close the Nekoma Presbyterian Church (**Appendix 5**) and moved to dismiss the Commission with the thanks of the Presbytery. The motion **carried.**Ellen Misialek was installed as Presbytery treasurer.Robert Drake moved to adjourn the meeting. The meeting adjourned at 2:05 p.m. with prayer by Moderator Brusegaard.**The next meeting of the Presbytery of the Northern Plains is scheduled for Saturday, April 2, 2022, at Gilby Presbyterian Church, Gilby, North Dakota, in a hybrid format.**ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Michael R. Lochow, Stated Clerk****THE REMAINDER OF THIS PAGE IS BLANK**  |
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Presbytery of the Northern Plains October 12, 2021

Financial Task Force / Investments

New Covenant Trust Company
Presbyterian Foundation

Total Fund Balance

3rd Quarter 2021 $1,318,880.41

9/30/2021

-PNP Endowed Acct XXX0527 $ 826,997.93

-PNP Support Fund Acct XXX0551 $ 491,882.48

Year to Date Earnings $146,468.87

Earnings are 11.1% (performing above the benchmark of 7%)

No additional funds were identified as transferrable to the New Covenant Trust Company accounts in 2021.

At the time of establishing the PNP Support Fund, December 2019, Presbyterian Foundation representative, Minnar Serovy, advised an annual calculation of 15% of the year-end balance of Acct XXX0551 be transferred to the general operating funds for the current year.

This procedure will be followed every year, from this time forward, unless a change is

recommended by the PNP Leadership POD, during the year in which funds are scheduled to be transferred.

Following this recommendation, the 2020 year-end account balance of $456,885.28 X 15% = $68,532.75, will be transferred to the PNP general operating fund December 27, 2021.
Leadership POD has approved this recommended sum transfer and supports that this practice be followed each year going forward.

Questions regarding this report or further documentation of the information provided, may be requested from Sherri Stern.

Respectfully submitted,

Sherri Stern

PNP Financial Task Force Moderator

John.sherri.stern@gmail.com

701-429-3522

**Bismarck, North Dakota/Hybrid Appendix 1**

**Presbytery of the Northern Plains**

**Review of Financial Records**

**For the Year 2020**

The financial transactions and records of the Presbytery of the Northern Plains were checked for accuracy, supporting documentation and authorizations, following the outline for conducting the PNP financial review. Receipts of per-capita, special offerings and gift funds designated for PNP, Synod, PCUSA and PNP Missions were identified by the contributing church or donor information. All receipts were verified against the disbursement records and found to be accurate and complete.

**Income:** The year-end statements from all banks and investment accounts were reviewed and matched the amounts reported on the December 31, 2020 PNP Financial Statement. The bank statements, deposit book and reconciliation of the checking and money market records were verified and accurate in accordance with the Balance Sheet and Funds Overview Report.

**Expenditures:** All vendors and individuals receiving reimbursement during the year 2020 were reviewed for adequate documentation and allocation of expense to the respective committee or ministry team. All reimbursement to staff was found to have normally accepted documentation and verified amounts appeared on the check records. Monthly reports of expenditures, by category, were found to be complete and accurate. Vouchers continue to be used only where source documentation is lacking complete information. Personnel salary and payroll are provided through an outsourcing agreement with the Synod of the Lakes and Prairies.

\*\*Recommendations: Stop payment procedures should have been filed with banking institution for account upon which funds were drawn and noted as lost check payments, during the month of November 2020 reconciliation. Paperwork to verify Stop Payment should be included in account file along with a copy of the reissue check to satisfy the payment of lost funds.

Based upon the review, the financial statements of The Presbytery of the Northern Plains for the year 2020, represent the revenue, expense fund balances and financial position as stated.

Sherri A. Stern

PNP Financial Task Leader

Treasurer First Presbyterian Church, Fargo

Audit/Review completed 8/4/2021

**Bismarck, North Dakota/Hybrid Appendix 2**

**SUMMARY OF SESSION RECORDS REVIEWED**

**FALL 2019 TO FALL 2021 (Minutes counted separately)**

**Minutes approved with no exceptions 17 churches**

**Minutes approved with exceptions 13 churches**

 **Rolls/Register reviewed 23 churches**

 **No records submitted for review 27 churches**

 **Records submitted from 27 churches**

ANGUS-TABOR 2020 & 2021 Roll/Register approved with recommendation

 2020 &2021 Minutes approved with recommendation

ARGYLE 2020 & 2021 Minutes approved with 4 exceptions

 Roll/Register not reviewed

ARVILLA Roll/Register/Minutes not reviewed

BAKER/DOWNER Roll/register not reviewed

 2020 & 2021 Minutes approved with no exceptions

BISMARCK 2020-2021 Roll/Register approved with no exceptions

 2020 Minutes approved 1 exception; 2021 Minutes approved no exceptions

BOTTINEAU 2020-2021 Roll/Register approved with no exceptions

 2020-2021 Minutes approved with no exceptions

BUFFALO Roll/Register/Minutes not reviewed

CASSELTON 2020 & 2021 Roll/Register approved with no exceptions

 2020 & 2021 Minutes approved with no exceptions

CAVALIER 2020 Roll/Register approved with no exceptions

 2020-2021 Minutes approved with no exceptions

COLGATE Roll/Register/Minutes not reviewed

COOPERSTOWN Roll/Register/Minutes not reviewed

CROOKSTON 2020-2021 Roll/Register approved with recommendation

 2020-2021 Minutes approved with recommendation

**Bismarck, North Dakota/Hybrid Appendix 3**

DEVILS LAKE 2020-2021 Roll/register approved with no exceptions

 2020-2021 Minutes approved with no exceptions

DILWORTH Roll/Register/Minutes not reviewed

EAST GRAND FORKS Roll/Register/Minutes not reviewed

EDGELEY Roll/Register/Minutes not reviewed

ELLENDALE Roll/Register/Minutes not reviewed

FAIRVIEW Roll/Register/Minutes not reviewed

FARGO 2020 Roll/Register approved with 1 exception; 2021 –approved with no exceptions

 2020 & 2021 Minutes approved with 1 exception

FORDVILLE Roll/Register/Minutes not reviewed

FOREST RIVER Roll/Register/Minutes not reviewed

GILBY Roll/Register/Minutes not reviewed

GLENCOE-SLOAN 2020-2021 Roll/Register approved with no exceptions

2020 Minutes approved with 3 exceptions; 2021 Minutes approved with 2 exceptions

GRAFTON 2020 Roll/Register approved with 4 exceptions; 2021 approved With no exceptions

2020 Minutes approved with 9 exceptions; 2021 Minutes approved with 4 exceptions

GRAND FORKS 2020-2021 Roll/Register approved with no exceptions

 2020-2021 Minutes approved with no exceptions

GRANDIN Roll/Register not reviewed

 2020 & 2021 Minutes approved with 6 exceptions

**Bismarck, North Dakota/Hybrid Appendix 3**

HALLOCK 2020-2021 Roll/Register approved with no exceptions

 2020-2021 Minutes approved with no exceptions

HAMILTON Roll/Register/Minutes not reviewed

HANNAH Roll/Register/Minutes not reviewed

HUNTER Roll/Register/Minutes not reviewed

INKSTER Roll/Register/Minutes not reviewed

JAMESTOWN 2020 Roll/Register approved with no exceptions; 2021-approved with 1 exception

2020 Minutes approved with no exceptions; 2021-approved with 1 exception

KNOX-MINTO 2020 Minutes approved with 2 exceptions; 2021 Minutes approved with no exceptions

 Roll/Register not reviewed

LAMOURE Roll/Register/Minutes not reviewed

LANGDON 2020-2021 Roll/Register approved with no exceptions

 2020-2021 Minutes approved with no exceptions

LISBON Roll/Register/Minutes not reviewed

MANDAN 2020 Roll/Register approved with no exceptions; 2021 approved with 2 exceptions

2020 Minutes approved with 4 exceptions; 2021 minutes approved with 3 exceptions

MOORHEAD 2020 Roll/Register approved with 2 exceptions; 2021- approved with 5 exceptions

2020 Minutes approved with 7 exceptions; 2021- approved with 10 exceptions

OAKES Roll/Register/Minutes not reviewed

**Bismarck, North Dakota/Hybrid Appendix 3**

PARK RIVER Roll/Register/Minutes not reviewed

PILLSBURY Roll/Register/Minutes not reviewed

PORTAL Roll/Register/Minutes not reviewed

RED LAKE FALLS Roll/Register/Minutes not reviewed

RHAME Roll/Register/Minutes not reviewed

ROLLA/ST JOHN 2020-2021 Roll/Register approved with no exceptions

 2020-2021 Minutes approved with no exceptions

RUGBY 2020-2021 Roll/Register approved with no exception

 2020-2021 Minutes approved with no exception

STEELE Roll/Register/Minutes not reviewed

TOWER CITY 2020-2021 Roll/Register approved with no exceptions

 2020-2021 Minutes approved with no exceptions

TOWNER 2020-2021 Roll/Register approved with no exceptions

 2020-2021 Minutes approved with no exceptions

 WALHALLA Roll/Register/Minutes not reviewed

WEBSTER 2020 Roll/Register approved with no exceptions

 2020 Minutes approved with no exceptions

WEST FARGO 2020-2021 Roll/Register approved with no exceptions

 2020-2021 Minutes approved with no exceptions

WESTHOPE Roll/Register/Minutes not reviewed

WILTON 2020-2021 Roll/Register approved with no exceptions

2020 Minutes approved with 1 exception; 2021 Minutes approved with 2 exceptions

**Bismarck, North Dakota/Hybrid Appendix 3**

Presbytery of the Northern Plains November 6, 2021 Presbytery Meeting

Treasurer’s Report

The included pages of financial information show the detail for 2019, 2020, the budget for 2021, actual numbers for 2021 through October 15, the estimate of actual numbers through December 31, 2021, and the budget proposal for 2022.

2021 to date has seen limited travel expense for personnel and committee members as many meetings have been conducted through Zoom.

During the first 9 ½ months of 2021, 27 congregations have paid all of their per capita apportionment ($42,720), 16 congregations have made a partial payment ($58,972.04), totaling $101,692.04. Fourteen (14) have made no payment. The remaining balance is $58,147.96. Payments are $4400 behind this time last year. Congregations are encouraged to continue with their faithful support before the end of the year.

Unified Mission Support for the Presbytery to date in 2021 has been $23,247. Sixteen (16) churches have participated; forty one (41) churches have not participated. Unified Mission Support giving is $1100 behind this time last year. Pledges funded for 2021 to date have been Bdecan Food Pantry ($3,575), Chogoria Partnership Ministry Team ($256), Clearwater Forest ($5,875), and University of Jamestown ($5,875). The Bdecan Food Pantry, Earth Care Team, Chogoria Partnership Ministry Team, and Youth Connection Ministry Team have budgeted balances remaining that may be used before December 31, 2021. The Presbytery thanks those who have sent contributions and encourages others to be generous in the upcoming months.

The proposed budget for 2022 is presented in the far right column of the report. The Leadership Pod gathered the most current information available to present a budget that will continue the mission work, meet expenses, do the administrative work, and support the Synod of Lakes and Prairies and the General Assembly with per capita assessments on behalf of the entire membership of the Presbytery. The dollars that are available from New Covenant Investment ease budget difficulties and make it possible to present a budget that shows a potential budget surplus.

Included in the budget information is the Leadership Pod’s recommendation that Per Capita assessments per member remain the same--$8.98 for GA, $5.50 for Synod, and $33.52 for PNP; a total of $48 per member.

 If there is anything I can do to answer questions or be of help in any way, please contact me. My email is emisialek@invisimax.com and my phone numbers are 701-248-3220 and 701-520-3220 (cell).

 Ellen Misialek, PNP Treasurer and Bookkeeper

**Bismarck, North Dakota/Hybrid Appendix 4**

Presbytery of the No. Plains PerCapita PerCapita Per Capita 2021 Per Capita 2022

Financial Info and Budget 2019 2020 GA $8.98; SLP $5.50; GA $8.98; SLP $5.50;

Report for Presbytery Meeting 3562x$46= 3428x$47= PNP $33.52; Total $48.00 PNP $33.52; Total $48.00

November 6, 2021 163,852 161,116 3343x$48=$160,464 3253x$48 = $156,144

 Actual Actual Budget 21 Actual 21 Yr end Budget Proposal

**CASH FLOW-IN-GENERAL FUND** 2019 2020 2021 thru 10/15 est. actual 2022

Loan Repayment 500 500 500

Per Capita (Prior Years) 491 598 500 110 110 200

Per Capita (Current Year) 144760 138472 160464 101692 138000 156144

Uncollectible Per Capita -20000 -20000

New Covenant Investment Inc. 68533

Investment Income 3416 696 1000 278 400 200

Hunger Income 168 126 0

Mission Income 168 126 0

 Oper. Income(Minot Close) 17400 0

Miscellaneous Income 640 2690 1000 100 0

Synod Support 14762 10000 10000 7500 10000 10000

PPP SBA Grant 30500 0 0 0

PNP Unified Mission 36202 34106 30000 23247 30000 30000

Reimbursable Donations 316 20 0 0 0

Total Fiscal Cash Flow-In 218823 217834 182964 132827 178610 245577

Transfers from Foundation

Total Income and Transfers 218823 217834 182964 132827 178610 245577

**DISBURSEMENTS**

Per Capita Payment to GA 31880 30681 30020 20020 30020 29212

Per Capita Payment to Synod 19235 18854 18387 10387 18387 17892

Total Per Capita Payments 51115 49535 48407 30407 48407 47104

**Personnel Expense**

PNP Leader-Salary & Housing 52500 70000 70000 52500 70000

PNP Leader-BOP & Benefits 19425 25900 25900 19425 25900 6475

PNP Leader-Continuing Ed 1643 1642 1645 1600 1600

PNP Leader-SECA 4016 5355 5355 4016 5355

PNP Leader-Travel & Prof. Ex. 12702 3240 10000 1692 1800 0

Personnel Expense-FICA 2387 2662 2662 1997 2662 2662

Stated Clerk-Salary 20400 20400 20400 15300 20400 20400

Stated Clerk-Office Ex & Travel 2358 257 3000 2000 2000

Bookkeeper-Salary 9600 14400 14400 10800 14400 14400

Temp.Prog.Coordinator-Salary 1200 0 0 0 0 0

Workers Compensation 250 250 300 250 250 250

Total Personnel Expense 126481 144106 153662 107580 144367 46187

**Bismarck, North Dakota/Hybrid Appendix 5**

**Office Expense**

Books & Subscriptions 39 50 0 50 50

Equipment 766 1000 1000 1500

Finance Software 270 300 270 270 270

Insurance 2117 1755 1800 1800 1620

Postage 541 647 500 385 500 500

Supplies & Miscellaneous 1066 1168 1000 555 1000 2000

Telephone 2534 1668 1900 776 1000 1000

Total Office Expense 7024 5547 6550 1986 5620 6940

**Administrative Expenses**

Communications Coordinator 9000 18500 18000 13500 18000 20400

Committee on Representation 100 0 100 100

Nominating Committee 100 100 50

Administrative Commissions 100 0 100 100

Mediation & Conflict Res.-Team 277 100 0 100 100

Educational Events 850 264 1000 1000 1000

Search Committee Expense 7155 0 0 0 0

Search Committee-Moving Ex. 0 0 0 0

Grants (LP)-Chogoria Trip 2500 0 0 0 0

GA Alternates 0 0 0 4000

Moderator 500 500 500

Presbytery Meetings 165 500 500 500

Total Administrative Expenses 19947 18764 20400 13500 20400 26750

**Pod Expense & Pledges**

Cont. Prep. For Ministry Pod 441 2000 1323 2000 1500

Care for Congregations Pod 500 500 500

Care for Pastoral Leaders Pod 1698 1000 1000 500 1000 1000

Leadership Pod 419 622 1000 229 1000 1000

Mission Pod 500 500 100

Board Reps 100 0 100 100

**Subtotal Pod Expense** 2118 2063 5100 2052 5100 4200

Bdecan Food Pantry Pledge 9600 6700 5000 3575 5000 0

Chogoria Ministry Team 1500 10000 5000 256 5000 5000

Clearwater Forest Pledge 5000 4000 5875 5875 5875 5000

Earth Care Team 250 0 250 0

Univ. of Jamestown Pledge 5000 4000 5875 5875 5875 5000

Youth Conn. Ministry Team 4500 400 3000 3000 10000

Subtotal Pledges 25600 25100 25000 15581 25000 25000

 **Total Disbursements** 232283 245115 259119 171106 248894 156181

 **Net Position before Reserves**  -13460 -27281 -76155 -38279 -70284 89396

 **Bismarck, North Dakota/Hybrid Appendix 5**

Transfers to/from Reserves 78000

 **Net Position after Reserves**  -13460 -27 281 1845 -38279 -70284

 Disbursed from other funds in 2020 Grants $7000

Disbursed from other funds in 2021 Grants $5027

to date

Presbytery of the Northern Plains

Report to Presbytery of the Northern Plains

Balance Sheet Printed: 10/15/2021

For the period ending 10/15/2021

Balance Sheet

For Period Ending 10/15/21

ASSETS General Fund BdecanMinDonor Chogoria Youth Other Funds TOTAL

 Checking Account -42,913.40 59,515.80 49,988.03 1,774.10 -29,224.25 39,140.28

 Savings 321,910.66 49,659.37 13,577.24 5,514.28 -143,609.04 247,052.51

Congregational Development 0.00 0.00

Operating Reserves (CD) 0.00 0.00

Presbytery Endowment 0.00 0.00

Clergy Renewal 0.00 0.00

New Church Development 0.00 0.00

(CD)

GF - First Pres. Loan 9,892.11 9,892.11

New Covenant Trust 0.00 741,049.22 741,049.22

 TOTAL ASSETS 288,889.37 109,175.17 63,565.27 7,288.38 568,215.93 1,037,134.12

LIABILITIES General Fund BdecanMinDonor Chogoria Youth Other Funds TOTAL

Per Capita (Next Year) 0.00 0.00

 TOTAL LIABILITIES 0.00 0.00 0.00 0.00 0.00 0.00

NET ASSETS 288,889.37 109,175.17 63,565.27 7,288.38 568,215.93 1,037,134.12

**Bismarck, North Dakota/Hybrid Appendix 5**

13COMMISSION TO CLOSE THE NEKOMA CHURCH

Minutes of the Meeting of May 24, 2021 (ZOOM)

Present: Commission Members — Rick Raum, Zelda Hartje, Mike Lochow

Nekoma Members—Clint Esckilsen, Marv Gronhovd, Roger Johnston

The Meeting convened with prayer at 2:05 PM

Each Nekoma member spoke briefly about his history with the church.

Lochow reported that the church expressed the desire to close informally, and that a vote had not taken place. With the Nekoma members' concurrence, it was agreed that the Commission will proceed, anyway, as this is clearly the intent of all nine church members.

It was emphasized that Presbytery cannot dissolve the Church until matters related to the building and property are settled collaboratively (by Congregation and Presbytery), or Presbytery itself would find itself in the position of ownership and oversight.

Discussion took place about the building and items inside the building. It was decided that:

1. The Nekoma City Council will be approached again about taking ownership of the building; perhaps as a library, gathering or performance space.
2. Nekoma members will discuss and decide among themselves other options for the building.
3. Lochow will prepare a report on how other closed churches have been re-purposed.
4. The Nekoma members agreed to make an inventory of furnishings, worship objects, artifacts and other items, especially noting things members may want to keep. It was also noted to take special interest in assessing the value of pews.
5. Hartje will visit Nekoma and take a look at things to help inform and guide the Commission.

It was reported informally that the church currently has financial assets of about $1100.

It was reported that church records are in order and available. Discussion ensued regarding their disposition. Procedures will be clarified ata later meeting.

It was decided to meet again by ZOOM, on Tuesday, June 15, at 2 PM Central Time The meeting closed with prayer.

Richard D. Raum, 05/24/2021 **Bismarck, North Dakota/Hybrid Appendix 6**

COMMISSION TO CLOSE THE NEKOMA CHURCH

Minutes of the Meeting of June 15, 2021 (ZOOM)

Present: Commission Members — Rick Raum, Zelda Hartje, Mike Lochow

Nekoma Members — Clint Esckilsen, Marv Gronhovd, Roger Johnston

The Meeting convened with prayer at 2:00 PM

Esckilsen reported that negotiations with the Town regarding the church building were unsuccessful. However,

He reported further on successful negotiations with Josh Moen, who would like to acquire the property for the purpose of renovation and re-purposing it for use as a residence. After extensive discussion, the Commission moved, seconded and passed:

To authorize the Nekoma leadership team (Esckilsen, Gronhovd and Johnston) to collaborate with the Stated Clerk of the Presbytery (Lochow) to complete the transfer of the Church property and building to purchaser Josh Moen, at a mutually agreed-upon price.

The next matter of business was disposition of furnishings, worship objects, art and artifacts, music items and other property in the building. The Nekoma representatives completed a comprehensive inventory, a copy of which is attached to these Minutes. Discussion ensued about various strategies. It was decided that final decisions be postponed until after a Service of Closure.

The next matter of business was the Service of Closure. Discussion ensured. It was decided that the Service be held on Sunday, August 15, 2021, at 2:00 PM. Esckilsen will invite Donna Monteith to serve as the lead Pastor, to help plan the service and participate in a significant way. Invitations to the Service will be spread widely and informally among church members, families and friends, with formal invitations sent to a few who might not learn of it informally. It was decided to meet again by ZOOM on Tuesday, June 29, at 2:00 PM.

The meeting closed with prayer.

 Richard D. Raum, 06/14/2021

**Bismarck, North Dakota/Hybrid Appendix 6**

Nekoma Presbyterian Church Inventory Listing: 4 June 2021

Large Portrait of Jesus Standing at The Door, Painted by Warner Sallman 1942

I. American Flag mounted on Stand 2. Christian Flag mounted on Stand

3. Church Pulpit with associated Chair 4. Bench with solid back (6 ft width) 5. "Wick" Pump Organ

1. "Baldwin" Piano with Bench
2. Four Section Screen (6 ft wide by 5 1/2 ft high) - [Screen Spoken for]
3. Two Gold colored lamps for the Pulpit & Piano
4. Communion Table with Three Matching Chairs - [Items Spoken for]
5. Collection Table (2ft by 2ft by 2ft high) with Collection Plates — [Gold Collection Plate Spoken for] 11. Historic Church Bible & Gold Cross — [Golden Cross Spoken for]
6. Childs Table (6ftby 3ft by 2ft high)
7. Matching Childs Chairs (I0 ea)
8. Ornate Sunday School Display Board

15 Church Pews (10eaat 10ft lg & 2ea at 9ft Ig)

1. Pew Bibles (King James Version 24ea)
2. Pew Presbyterian Hymnals 24ea. — [Hymnals Spoken for]
3. Worship & Service Hymnals 26ea.
4. Teachers Curved Instruction Table, 6ft wide.
5. Folding Wood Chairs 19ea.
6. Storage Cupboard in memory of William Dobbie
7. Wall Clock in memory of Gilbert Verke — [Spoken for]
8. Nativity Set in memory of Pastor Robert Lowe — [Spoken for]
9. Framed 23 by 29inch Picture of Jesus
10. Three 5-Gal Storage Tubs of Christmas Decorations
11. Mirror & Framed Church Photos
12. 27 by 16inch Hand Embroidered Song "How Great Thou Ad' by Pastor Linda Shatzer — [Spoken for]
13. 26inch Panasonic TV Analog Set
14. Bretford TV Stand 27 inches tall w/double shelf. 30. Vacuum Cleaner

 Inventory Completed by Nekoma Church Session:

**Bismarck, North Dakota/Hybrid Appendix 6**

**COMMISSION TO CLOSE THE NEKOMA CHURCH**

**Minutes of the Meeting of June 30, 2021 (ZOOM)**

**Present: Commission Members — Rick Raum, Zelda Hartje, Mike Lochow**

**Nekoma Members: Clint Esckilsen, Marv Gronhovd, Roger Johnston**

**Also: Donna Montieth, Coordinator of the Closing Service on August 15**

The meeting was convened with prayer at 2:00 PM

The first item of business regarded the transfer of the building and property to Josh Moen. Lochow reported a minor legal matter that he will consult with an attorney to resolve.

The next item of business regarded the Service Of Closure, scheduled for August 15, at 2:00 PM.

It was decided that:

I. Montieth will plan, coordinate and preside at the service. Elements of the service were discussed.

1. The bulletin/program for the service will include names of Charter Members and other items of historic interest. Nekoma leaders will submit information to Montieth, who with Lochow’s help will format and arrange for it to be printed.
2. Refreshments for a reception following worship will be provided by children and grandchildren of charter members.

It was reported that the pump organ has been given to Josh Moen. Most items in the church have been "claimed" by church family and friends. Items also will be made available to those in attendance at the Closing Service. The pulpit and pews remain available; some possibilities were discussed.

As the Commission's work begins to wind down, procedural motions were passed.

I. It was MSP to recommend to the Leadership Team that Communion be authorized at the Closing Service, August 15, 2021,

1. It was MSP to recommend to the Leadership Team that all actions taken by the Commission on behalf of the Presbytery be approved by the Presbytery.
2. It was MSP to recommend to the Leadership Team that the Commission be dissolved with thanks following the Benediction at the end of the Closing Service on August 15,

2001.

It was decided to meet again on Tuesday, July 27, at 2:00 PM.

The Meeting was closed by prayer at 3:00 PM Central Time.

Richard D. Raum, -6/30/2021 **Bismarck, North Dakota/Hybrid Appendix 6**

**COMMISSION TO CLOSE THE NEKOMA CHURCH**

 **Minutes of the Meeting of July 27, 2021 (ZOOM)**

**Present: Commission Members— Rick Raum, Zelda Hartje, Mike Lochow**

**Nekoma Members — Clint Esckilson, Roger Johnston**

**Also: Donna Montieth, Coordinator of the Closing Service on August 15**

The meeting was convened with prayer at 2:00 PM.

It was confirmed by Lochow that the deed for the building has been processed.

Various aspects of the Closing Service were discussed and clarified:

1. There will be no Offering.
2. There will be guest musicians participating.
3. The bulletin has been prepared and is ready to be printed in Fargo.

It was confirmed that Lochow will take church records with him following the Service of Closing.

It was decided that, other than in the event of an unexpected complication, this will be the final Meeting of the Commission. The Meeting was closed with prayer at 2:25 PM.

Richard D. Raum

July 27, 2021

**Bismarck, North Dakota/Hybrid Appendix 6**